Okanogan County Board of Health Meeting
June 12, 2018

Board Members Present: Andy Hover, Chris Branch, Janice May, Jim Wright, Mariann Williams and Larry Zimmerlund.

Excused: Jim DeTro

Staff Present: Dave Hilton and Jill Gates

Guests: See attached Register (Exhibit A)

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:30 PM.

ADDITIONS/APPROVAL OF THE AGENDA

No additions or changes were made to the agenda. Jan May made a motion to approve the agenda as presented, Andy seconded. The motion carried with all in favor.

PUBLIC COMMENT

Vice-Chairman Mariann Williams opened the meeting to public comment on any other topic. There was one member of the public, Jim Miller who requested to address the Board. Jim Miller stated he was there to make a complaint about farm odor on the Pogue Flats. He reported that orchards on the Pogue Flats are having chicken poop brought in from Canada to use as fertilizer in the orchards which has a terrible smell. He has questioned neighbors in the surrounding area and they all feel that they cannot enjoy their own private property due to the horrible odor it creates. He quoted several RCW’s regarding agricultural activities (Exhibit B) and how they seem to have all the rights. However, he feels it is a public health nuisance and has an adverse effect on public health. In his research, he stated that dead chickens are mixed in with the poop that is being used as fertilizer. Chris stated that it should be looked into, however the County does have a "Right to Farm" ordinance.

No other members of the public requested to speak so Vice-Chairman Mariann Williams closed the meeting to public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Draft Board Minutes of May 8, 2018

Jill Gates presented the draft minutes of the May 8, 2018 meeting. After review by the Board, no changes were made. Janice May moved to approve the May 8, 2018 meeting minutes as presented. The motion was seconded by Andy Hover. The motion carried with all in favor, and the May 8, 2018 Board of Health meeting minutes were approved as presented. (Exhibit C)

Vehicle Status

Jill Gates presented a list of additional revenue for Public Health (Exhibit D) that was not budgeted for in the 2018 budget. Dave Hilton reviewed this with the Board and stated that the department would like to move forward with financing the vehicles. The department intends to pay one off quickly and in doing so, this will establish a credit history for the department and make the process easier in the future when new vehicles are needed. After some

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discussion, Jan May made a motion for Public Health to move forward with financing the 2 vehicles discussed, Chris seconded the motion and the motion carried with all in favor.

**May 2018 Financial Reports**

Jill Gates stated that this is her first month without Carol Bagley here. She stated that everything is going well, due to the 3 months training she was able to have with Carol before she retired. She thanked the Board for allowing the 3 months and stated that it has been very beneficial.

**May 2018 Treasurer’s Reports and OCPH Cash on Hand Report**

Jill Gates presented the Treasurer’s May 2018 Financial Report (Exhibit E) together with the May 2018 Cash on Hand report (Exhibit F) to show that the figures matched. Jill Gates also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account (#58) is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for May 2018 was $173,496.82; the ending balance was $164,880.08.

**May 2018 Vouchers and Payroll**

Jill Gates presented the May 2018 Payroll and Voucher report (Exhibit G). The voucher reports included a breakdown of the VISA credit card charges for the Board members’ review.

Mariann Williams wanted clarification on a couple of items on the Treasurer’s Report and after some discussion, a motion was made by Andy Hover to approve the Treasurer’s Report, Cash on Hand Report and Voucher and Payroll (as listed below) for May 2018, Jan May seconded the motion and the motion carried with all in favor.

Accounts payable vouchers #E175025 - #E175321, #E175610 – #E175628, in the amount of $12,830.96 refunds/payments in the amount of $3,306.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for May, 2018 in the amount of $81,940.98 for an aggregate total of $94,771.94 for total issue for the month of May, 2018 are approved this Tuesday, May 8th, 2018. (Group Exhibit H)

**Contract Amendment**

Jill Gates presented the Board with a contract amendment for the 2018-2020 Consolidated Contract with the Department of Health which shows an increase of $1,145 for the Maternal & Child Health Block Grant portion of the contract. This is the same contract amendment that was presented last month, however the state corrected the Amendment Number on the document so we needed to have the correction signed. Andy made a motion to approve to have the Vice Chairman sign the document since the Chairman was absent. Jan May seconded and the motion carried with all in favor.

Andy Hover made a motion to accept the contract amendment correction as presented, Chris Branch seconded the motion and the motion carried with all in favor. (Exhibit I)

**Appointment of Chief Deputy Registrar**

Jill Gates informed the Board that with the retirement of Carol Bagley, Dr. John McCarthy, MD has appointed Marta Reed as Okanogan County Public Health Chief Deputy Registrar. (Exhibit J)

**COMMUNITY HEALTH UPDATE**

Dave Hilton presented the Community Health update that Lauri gave him since she was not able to attend the meeting. Lauri provided Narcan training to 6 WA State Fish and Wildlife Officers, including the Regional

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Supervisor. She reported that the training was really great! She will be training Winthrop Marshals, Twisp PD and Brewster PD later this month.

There are no active TB cases at this time. There is a suspect case of mumps but it is still being investigated. Other than the suspect mumps, there are the normal summertime diseases. They are currently investigating a cluster of Syphilis, an STD we normally don’t see in younger people.

ENVIRONMENTAL HEALTH UPDATE

Dave Hilton reported that he and his staff are still very busy. His biggest issue is Designers completing the as builtts. They have a lot of weekend events coming up, which is normal for this time of year. Dave informed the Board that he has an intern from University of Washington starting on July 1st. JJ is continuing to train another staff member in preparation of her retirement at the end of the year, but we may need to hire an additional staff member. Dave mentioned that the Twisp Transfer Station is currently changing their procedures due to Apple Maggot.

There was additional discussion on the Public complaint by Jim Miller. The Board asked Dave to talk to Department of Ecology and the Border to get more information on the hauling of the chicken poop. Andy stated that he would contact the Department of Agriculture and make inquiries as well.

ADJOURNMENT

With there being no other business to address at this meeting, Andy moved to adjourn the meeting at 2:45 PM, Chris seconded and the motion carried with all in favor.