CALL TO ORDER AND INTRODUCTIONS

Call to Order - The meeting was called to order by Chairman Jim Detro.

ADDITIONS/APPROVAL OF THE AGENDA

Lauri Jones requested the addition of an item regarding a letter from State Secretary of Health John Weisman, which she wished to present to the Board for informational purposes. Sheilah Kennedy moved to approve the agenda as amended. Mariann Williams seconded the motion. The motion carried and the agenda as amended was approved.

PUBLIC HEARING ON SUPPLEMENTAL BUDGET RESOLUTION #2016-02

Chairman Jim Detro opened a public comment period on Supplemental Budget Resolution #2016-02. (This supplemental budget was to properly separate the two reserve funds from the OCPH general fund.) No public comment was received, and Chairman Jim Detro closed the public hearing on the supplemental budget.

After the public hearing was closed, Sheilah Kennedy moved to pass the Supplemental Budget Resolution 2016-02. Neysa Roley seconded the motion. The motion carried and Supplemental Budget Resolution #2016-02 was adopted. The resolution was then presented to Board members for signature.

PUBLIC COMMENT

Chairman Jim Detro opened the meeting for Public Comment. No members of the public asked to speak. Chairman Jim Detro closed the public comment period.

ADMINISTRATIVE ISSUES

Board Minutes of May 10, 2016

Lauri Jones presented the draft minutes of the May 10, 2016 meeting. She stated that she had received a comment from Sheilah Kennedy requesting a slight change in the language regarding the adoption of the OTA regulation, to clarify the section; this change has been made. Mariann Williams moved that the minutes be approved as amended; Steve Varrelman seconded the motion. The motion carried and the May 10, 2016 Board of Health minutes were approved.
May Financial Reports

May Treasurer’s Report and OCPH Cash on Hand Report
Lauri Jones and Carol Bagley presented the Treasurer’s May Financial Report. Lauri Jones presented this report to the Board, together with the May Cash on Hand report with notes to show that the figures balanced. She also showed that the Treasurer’s report also matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for May 2016 was $64,890.75; the ending fund balance was $40,709.14. Carol also reported as of May 9, 2016 cash on hand totaled $85,108.43.

Marianne Williams moved to approve the financial reports for April 2016; Neysa Roley seconded the motion. The Board voted and the motion carried.

The motion carried, and the Treasurer’s report and Cash on Hand report for April 2016 were approved.

May Vouchers and Payroll
The next report for review was the April 2016 Vouchers and Payroll report. Lauri Jones presented this report at the meeting. The voucher report includes a breakdown of the VISA credit card charges for the Board members’ review.

A motion was made and seconded to approve the May 2016 Vouchers and Payroll. The motion carried, and the May 2016 Voucher and Payroll report was approved.

Accounts payable vouchers #E156030-#E156040,#E156539-#E156548 in the amount of $8,036.65 refunds/payments in the amount of $3,106.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for May, 2016 in the amount of $77,254.31 for an aggregate total of $88,396.96 for total issue for the month of May, 2016 are approved this Tuesday, June 14th, 2016.

LETTER FROM SECRETARY OF HEALTH JOHN WIESMAN
Lauri Jones presented a letter OCPH received from Secretary of Health John Wiesman. The Secretary wrote the letter in the aftermath of the tragedy in Orlando, FL and asked local health jurisdictions to share the letter with their Boards and any other interested parties or organizations. The letter outlined public health measures that might be taken to assure children of a good start in life and potentially prevent future violence like the incident in Orlando. After some Board discussion, Lauri Jones clarified that we had been asked to share the letter with the Board, and it was for informational purposes only. The Board was not being asked to take any action or endorse the content of the letter.

COMMUNITY HEALTH UPDATE
Lauri Jones gave a report on the large number of drug overdoses that have been occurring in Okanogan County. She informed the Board that there were 42 overdoses in the first three months of 2016 at Mid-Valley Hospital alone. She reported that Mid-Valley saw 74 drug overdoses in 2015, so the number is on the rise. She will be meeting with people from CCT Health and people from various health care clinics to plan a comprehensive response to the problem. She stated that Law Enforcement will also be involved in planning and response. Board members suggested that the Drug Task Force may help support this effort. Lauri Jones reported that they are already being included in the core planning group, and she has already met with Drug Task Force personnel on it.

Lauri Jones then gave a report on the recent outbreak of Legionella infections in Chelan and Okanogan counties, and OCPH’s part in the investigation of the cause of the outbreak. She included a short
educational presentation to the Board on Legionella (Legionnaire's Disease.) She reported that OCPH and Chelan-Douglas HD are working on a joint fact sheet for use in both counties for public release, press and social media.

ENVIRONMENTAL HEALTH UPDATE

Dave Hilton presented the EH updates to the Board. He reported that OCPH has received a growing increase number of public records requests, especially from Realtors. Dave provided several scenarios receiving the same request from the Selling Agent, Buying Agent and sometimes the homeowner. With his heavy load of field work, it is increasingly difficult for him and other OCPH staff to meet the high demand. By law, OCPH cannot charge a fee for supplying the information beyond the $.15 per page copy fee and the costs in staff time are significant when each request must be dealt with as it comes in. He proposes to set aside certain days of the month to deal with requests for public records all at the same time. Receipt of each request would be acknowledged within 5 days, which meets the requirements of the Public records law; the acknowledgement would make it clear that the actual provision of the requested records (if they exist) could take up to several weeks. He asked for the Board’s input on the proposal. After some discussion, the Board members suggested that OCPH do some further research on the possibility of legally charging a fee to cover staff time for providing copies of public records, and perhaps research how other county health jurisdictions are handling these public records requests.

ADJOURNMENT

There being no other business to address at this meeting, Chairman Jim Detro adjourned the meeting.