CALL TO ORDER AND INTRODUCTIONS

Call to Order - The meeting was called to order by Chairman Jim Detro. Those present introduced themselves for the benefit of any new attendees.

ADDITIONS/APPROVAL OF THE AGENDA

Lauri Jones requested the addition of an item concerning approval of Consolidated Contracts#C17120 – Amendment 6. There were no other requests for changes to the Agenda. A motion was made by Mariann Williams and seconded by Larry Zimmerlund to approve the agenda as amended. The motion carried and the agenda as amended was approved.

PUBLIC HEARING – CHANGE TO ENVIRONMENTAL HEALTH FEE SCHEDULE

Chairman Jim Detro opened the public hearing on a change to the OCPH Environmental Health Fee Schedule. The hearing began with a presentation by Lauri Jones on the proposed change to the fee schedule, specifically the addition of a fee for public records requests of $6.00 per request, to be charged only to commercial businesses making public records requests. She gave a brief recap of the analysis process that led to determining the $6.00 fee. She also gave a recap of the review on the public records law, how this new fee would be allowed under that law, and how we obtained a legal opinion on the action from Albert Lin of the Okanogan County Prosecutor’s Office.

Chairman James Detro then opened the hearing for public comment. Mr. Jeff Mason gave a comment, stating that he felt the work associated with records requests was part of the job and should not carry an additional fee. Dave Hilton responded by pointing out that most of the work done by Environmental Health is fee supported, and that the costs associated with records requests are not fee supported and are substantial. The proposed $6.00 fee only covers costs associated with making and sending copies of the records requested, which is all that is allowable under the Public Records law; we are not allowed to charge anything for the staff time involved in researching and fulfilling the requests.

There being no other member of the public who wished to comment, Chairman Jim Detro closed the hearing to public comment and opened discussion by the Board members. After some discussion, Steve Varrelman moved to approve the proposed change to the Environmental Health Fee Schedule. Larry Zimmerlund seconded the motion. The motion carried and the amended Environmental Health fee Schedule was adopted.
PUBLIC COMMENT

Chairman Jim Detro opened the meeting for general Public Comment. No members of the public asked to speak. Chairman Jim Detro closed the public comment period.

ADMINISTRATIVE ISSUES

Consolidated Contracts #C17120 – Amendment 6

Lauri Jones presented DOH Consolidated Contract #C1720 – Amendment 6 to the Board. The amendment is in regard to the current Group A Sanitary Survey program in the consolidated contract, and decreases the total amount of money in the contract by $400.00. Mariann Williams made a motion to approve the amendment and Ray Campbell seconded the motion. The motion carried and Consolidated Contract #C17120 – Amendment 6 was approved for signature.

Board Minutes of July 12, 2016

Lauri Jones presented the draft minutes of the July 12, 2016 meeting. The Board members did not have any corrections or amendments to propose. A motion was made by Ray Campbell and seconded by Neysa Roley to approve the draft minutes as amended. The motion carried, and the July 12, 2016 Board of Health minutes were approved.

July Financial Reports

July Treasurer's Report and OCPH Cash on Hand Report

Lauri Jones and Carol Bagley presented the Treasurer’s June Financial Report. Lauri Jones presented this report to the Board, together with the June Cash on Hand report with notes to show that the figures matched. She also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for July 2016 was $43,307.17; the ending fund balance was $99,638.93.

July Vouchers and Payroll

The next report for review was the July 2016 Vouchers and Payroll report. Lauri Jones presented this report at the meeting. The voucher report includes a breakdown of the VISA credit card charges for the Board members’ review.

A motion was made by Neysa Roley and seconded by Larry Zimmerlund to approve the financial reports for July 2016. The motion carried, and the Treasurer’s report and Cash on Hand report for July 2016 and the July 2016 Voucher and Payroll report were approved.

Accounts payable vouchers #E157719-#E157727, #E158293-#E188305 in the amount of $8,615.18 refunds/payments in the amount of $2,592.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for July, 2016 in the amount of $71,264.16 for an aggregate total of $82,471.34 for total issuance for the month of July, 2016 are approved this Tuesday, August 16th, 2016.

PRESENTATION BY DOROTHY TIBBETTS, WA STATE DEPT. OF HEALTH

Dorothy Tibbetts, Director of the Drinking Water Section at the Washington State Dept. of Health Eastern Regional Office, gave a presentation to the Board on the current Group B regulations. She explained the principals underlying the new Group B regulation, and the process by which Local Health Jurisdictions may assume responsibility for approving and regulating some or all of the Group B systems. She pointed out that the rule doesn't allow for source approval if any primary contaminant exceeds the maximum contaminant level, because there is no continuing oversight of Group B systems at the state level;
however it is possible for there to be local control of Group B systems through the local health jurisdiction. The local health jurisdiction (LHJ) may allow a source that exceeds a primary Maximum Contaminant Level based on treatment for the source if the LHJ has established a local Group B regulation and a Group B regulatory program. The authority for approving some or all of the Group B systems is passed from the state Dept. of Health to the LHJ by means of a Joint Plan of Responsibility (JPR). The JPR is negotiated between the state Dept. of Health and the LHJ, and outlines which agency will take responsibility for various parts of public water system regulations, including Group B system approval. She informed the Board that there is some money available at the moment for LHJ’s to create a local rule and either a full or partial JPR for local control over Group B systems. She said that she had received the Group B regulation drafted by OCPH staff in 2014, and the DOH considered it acceptable. Dave Hilton reminded the Board that OCPH staff had drafted the regulation and outlined a proposed local Group B program in 2014, but it was tabled while the Quad County Council pursued its efforts to get local control of Group B systems by getting system approval authority given to the counties’ Boards of County Commissioners.

Jim Detro then gave a recap of the current status of the efforts by the Quad County Council. The Board discussed Ms. Tibbetts’ presentation and the Quad City Council’s last meeting, and decided to appoint a subcommittee at a later date to develop recommendations to the Board on how best to achieve local control of Group B systems.

**ENVIRONMENTAL HEALTH**

**Mason Variance**

Jeff Mason and Joel Mason had asked to be added to the agenda to discuss a variance application that was denied. Dave Hilton gave the Board a history of the variance application. The Masons have been helping their father with short plating his property. On-Site Sewage Regulations require that any well within a plat have a 100-foot radius sanitary control zone (SCZ) established around it. An existing well within the proposed Mason Short Plat cannot have the required SCZ established around it because it is within 50 feet of the county road. Mr. Mason applied in December 2014 for a variance to the On-Site Sewage regulations for a smaller radius on the SCZ around this well. The well is a dug well, and satisfactory water quality tests were required to demonstrate that the well was not vulnerable to surface water influence in order to get the variance. Based on a series of three unsatisfactory coliform tests, the well was determined to be a vulnerable well, so reduction of the sanitary control zone was not advisable. The variance was denied by Dave Hilton, Environmental Health Director, on August 4, 2015, based on the well’s vulnerability and poor water quality history.

The Masons then presented their view of the matter, outlining various steps they had taken in the past year to deal with nearby conditions they believed were affecting the well. They informed the Board that after chlorinating the well multiple times and also chlorinating the water in a nearby catchment by Epley road, they had succeeded in getting a satisfactory coliform sample from the well this year. The Masons requested that the Board reverse the denial of the variance and approve it based on the actions they described and the satisfactory coliform test.

After discussion by the Board members, the Board decided to grant the variance, provided that the Masons install a continuous disinfection system on the well and place a title notice on the lot stating that the well needed continuous disinfection treatment. The Masons agreed to these conditions. Ray Campbell made a motion to reverse the denial and grant the variance on this well subject to the conditions described above. Mariann Williams seconded the motion. The motion carried, and the variance on the well in Mason Short Plat was approved.

**COMMUNITY HEALTH UPDATE**

Lauri Jones gave a report on bats in Chelan and Grant counties that recently tested positive for rabies. She gave a brief history on bats and rabies in Okanogan County, informing the Board that we have had bats positive for rabies in the past, although we haven’t had any bats test positive in the last few years. She then showed the Board a bat
information poster with Okanogan County Public Health contact information, and outlined what OCPH would do by way of public information.

**ADJOURNMENT**

There being no other business to address at this meeting, Chairman Jim Detro adjourned the meeting.