CALL TO ORDER AND INTRODUCTIONS

Call to Order - The meeting was called to order by Chairman Jim Detro. Those present introduced themselves for the benefit of any new attendees.

ADDITIONS/APPROVAL OF THE AGENDA

Chairman Jim Detro requested that a presentation by Perry Huston, Director of the Okanogan County Planning Dept., be added to the agenda after the fee schedule item. Lauri Jones requested the addition of an Auditor’s letter to the agenda after Perry Huston. Sheilah Kennedy requested the addition of an item concerning the makeup of the BOH to the agenda before the Community Health Update. A motion was made by Sheilah Kennedy and seconded by Ray Campbell to approve the agenda as amended. The motion carried and the agenda as amended was approved.

PUBLIC COMMENT

Chairman Jim Detro opened the meeting for general Public Comment. Ms. Charlene Burns spoke about the coffee stand at the Trail's end Bookstore, which has moved to a new location. She said they had been waiting for weeks for a pre-opening inspection and permission to operate, and asked if this could be expedited. Dave Hilton said he would look into it.

Another person, Ms. Nora Sheridan spoke, expressing concern over the budget and fee schedule. She said she was anxious for the Board to pass the proposed fee schedule, and expressed hope that the 2017 budget would be sufficient to cover the necessary OCPH activities. No other members of the public asked to speak. Chairman Jim Detro closed the public comment period.

ADMINISTRATIVE ISSUES

Draft Board Minutes of October 11, 2016

Lauri Jones presented the draft minutes of the October 11, 2016 meeting. Sheilah Kennedy requested that page numbers be added to the minutes from now on. She also requested that the minutes be clarified under “Fee Schedule” by changing a reference to “the three county commissioners” be changed to a reference to Jim Detro and Ray Campbell because she was not at the October meeting. Mariann Williams requested a change to the public comment section where it says "Mr. Welles did not ask the Board to take any specific actions, so no action was proposed or voted on." She thought a specific action had been requested. OCPH staff reported that Mr. Welles had not made a request for any specific action to the Board, although one of the ladies he was representing had made a remark about wanting her money back. No other amendments or corrections were offered. A motion was made by Larry Zimmerlund and seconded by Steve Varrelman to approve the draft minutes as amended. The motion carried, and the October 11, 2016 Board of Health minutes were approved as amended.
October Financial Reports

October Treasurer’s Report and OCPH Cash on Hand Report
Lauri Jones and Carol Bagley presented the Treasurer’s September Financial Report. Lori Jones presented this report to the Board, together with the September Cash on Hand report with notes to show that the figures matched. She also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for October 2016 was $62,650.38; the ending fund balance was $38,312.50.

October Vouchers and Payroll
The next report for review was the October 2016 Vouchers and Payroll report. Lauri Jones presented this report at the meeting. The voucher report includes a breakdown of the VISA credit card charges for the Board members’ review.

A motion was made by Mariann Williams and seconded by Larry Zimmerlund to approve the financial reports for October 2016. The motion carried, and the Treasurer’s report and Cash on Hand report for October 2016 and the October 2016 Voucher and Payroll report were approved.

Accounts payable vouchers #E160232-#E160242,#E160729,#E160721-#E160728 in the amount of $9,636.37 refunds/payments in the amount of $4,739.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for October, 2016 in the amount of $70,047.26 for an aggregate total of $84,422.63 for total issue for the month of October, 2016 are approved this Tuesday, November 8th, 2016.

EH FEE SCHEDULE/2017 BUDGET
Lauri Jones and Dave Hilton presented the proposed 2017 Fee Schedule. They described the changes from the 2016 schedule and the reasons for the ones that would be higher. Dave Hilton explained the calculations that go into setting each fee. After Board discussion on the draft fee schedule, Steve Varrelman made a motion to adopt the proposed 2017 fee schedule. Larry Zimmerlund seconded the motion. The motion carried, and the 2017 fee schedule was adopted.

No action was taken on the 2017 budget, as it cannot be finalized until the county’s contribution to the funding is set. The Board of County Commissioners had not yet determined how much the county would be able to contribute.

PERRY HUSTON – PRESENTATION ON AN INTERIM ORDINANCE DEALING WITH WATER ADEQUACY
Perry Huston, Director of the Okanogan County Dept. of Planning & Development, gave a presentation on an interim ordinance passed by the Board of County Commissioners the morning of November 8, 2016. The ordinance was developed and passed in response to a recent Washington State Supreme Court decision referred to as Hirst/Whatcom County. The Supreme Court decision requires counties to determine legal availability of water as well as physical availability of water for building permits and new developments. Mr. Huston explained the decision and its requirements and implications for counties in terms of water adequacy determinations for building permits and subdivisions. He outlined the provisions of the interim ordinance, which lays out the process by which the county will comply with the requirements of the Supreme Court decision. The interim ordinance was then discussed by Board members and OCPH staff, with Perry Huston providing answers and clarifications on the interim ordinance. Mr. Huston stated that a public hearing on the interim ordinance scheduled for December 19, 2016. He also stated that a meeting would be set up between the Planning Dept., Building Dept. and OCPH to determine how each agency will deal with procedure under the interim ordinance. One thing that came out the discussion was that OCPH would continue to make a determination of the physical availability and potability of the water source, but the determination of legal availability of the water would follow the procedures of the interim ordinance passed by the County Commissioners.
COMMUNITY HEALTH UPDATE

Lauri Jones gave a report on the state audit of our Maternal Child Health Program. She mentioned that we had gotten kudos from the auditor on our financial management of the program.

SHEILAH KENNEDY RE MAKEUP OF THE BOARD OF HEALTH

Sheilah Kennedy stated that she had heard comments about OCPH staff expressing dissatisfaction with the current makeup of the Board of Health. OCPH staff clarified that in the past OCPH staff had not been satisfied with the earlier version that reduced the number of Board members and had been decided on without any Public Health or public input, but that we were all quite satisfied with the present composition of the Board of Health.

Sheilah Kennedy then asked if OCPH has received any response from the Realtors’ Association or other parties about the proposal to scan all the septic permits and create a searchable database, as discussed at the October Board meeting. Lauri Jones and Dave Hilton reported that we had not as of November 8, 2016.

ENVIRONMENTAL HEALTH UPDATE

There were no Environmental Health updates presented at the Board at this meeting.

ADJOURNMENT

There being no other business to address at this meeting, and the county commissioners having another meeting to attend, Chairman Jim Detro adjourned the meeting.