Okanogan County Board of Health Meeting
August 14, 2018

Board Members Present: Janice May (on phone), Jim Wright, Mariann Williams, Larry Zimmerman, Andy Hover and Jim DeTro.

Excused: Chris Branch

Staff Present: Dave Hilton, Jill Gates, Brian Pyper, Michael Harr and UW Intern Katie Kern

Guests: See attached Register (Exhibit A)

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:33 PM.

ADDITIONS/APPROVAL OF THE AGENDA

No additions or changes were made to the agenda. Andy made a motion to approve the agenda as presented, Larry seconded. The motion carried with all in favor. (Exhibit B)

PUBLIC COMMENT

Margie Mefford ~ Margie’s R.V. Park and Pottery

Margie Mefford was present to appeal the Public Health decision on her septic system at Margie’s R.V. Park and Pottery in Riverside, WA. This past winter the system overflowed onto a neighboring field. The neighbor contacted Public Health and after looking into the situation, it was determined that the permitted system did not allow for the number of hookups/homes that are currently using the system. Environmental Health Director Dave Hilton has been working with Ms. Mefford since December, 2017 for her to come into compliance. It has reached a point that he had no other option than to issue a 90 day compliance notice due to the regulations. Ms. Mefford will work on a design and get it to Dave as the BOH specified she needed to get the permit issued which would allow her a year to obtain funding for the system.

Kevin & Susan Maxwell ~ Septic Compliance

Kevin Maxwell met with the Board due to being cited for use of an outhouse with having a well and water under pressure on the property. Public Health was informed of the situation due to a dispute he is having with a neighbor. Mr. Maxwell stated that he and his wife have lived on the property for over 20 years but have had a well on the property since 2002 and it has never been a problem before. He feels that it should be grandfathered in since he has had it before the regulations changed. Environmental Health Director Dave Hilton stated that the law does not allow for it to be grandfathered in and the regulation has been in place since approximately 1974. Mr. Maxwell also stated that he has buried two barrels underground that he uses for grey water to run into. He also asked about getting a composting toilet and Dave informed him that this still requires a septic system.

Mr. Maxwell stated that he has a fixed income and he does not have the money for a septic system. One Board member stated that we all have budgets but we still have to comply with regulations. Dave stated that Public Health has permit payment plans available and the department is willing to work with him on a timeline to come into compliance. Jim Detro and Andy Hover both suggested that the Maxwell’s contact the VA to see if they would be able to offer assistance since his wife was in the military.

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Chairman Jim DeTro closed the meeting to public comment.

**ADMINISTRATIVE REPORTS / ACTIONS**

**Draft Board Minutes of July 10, 2018**

Jill Gates presented the draft minutes of the July 10, 2018 meeting. After review by the Board, Andy moved to approve the July 10, 2018 meeting minutes as presented. The motion was seconded by Mariann. The motion carried with all in favor, and the July 10, 2018 Board of Health meeting minutes were approved as presented. (Exhibit C)

**July 2018 Financial Reports**

**July 2018 Treasurer’s Reports and OCPH Cash on Hand Report**

Jill Gates presented the Treasurer’s July 2018 Financial Report (Exhibit D) together with the July 2018 Cash on Hand report (Exhibit E) to show that the figures matched. Jill Gates also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account (#58) is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for July 2018 was $157,058.69; the ending balance was $216,484.24.

**July 2018 Vouchers and Payroll**

Jill Gates presented the July 2018 Voucher report (Exhibit F). The voucher report included a breakdown of the VISA credit card charges for the Board members’ review.

Andy made a motion to approve the Treasurer’s Report, Cash on Hand Report and Voucher and Payroll (as listed below) for July 2018, Mariann seconded the motion and the motion carried with all in favor.

Accounts payable vouchers #E176508, #E176838, #E177109 - #E177119, in the amount of $10,283.86 refunds/payments in the amount of $2,436.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for June, 2018 in the amount of $76,753.09 for an aggregate total of $89,472.95 for total issue for the month of July, 2018 are approved this Tuesday, August 14th, 2018. (Group Exhibit G)

**COMMUNITY HEALTH UPDATE and ENVIRONMENTAL HEALTH UPDATE**

Due to time constraints, updates for Environmental Health and Community Health were not given.

**ADJOURNMENT**

Andy moved to adjourn the meeting at 3:21 PM, Mariann seconded and the motion carried with all in favor.

OKANOGAN COUNTY BOARD OF HEALTH

Jim DeTro, Chairman

Jill Gates, Executive Secretary, Fiscal Coordinator/HR

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