Okanogan County Board of Health Meeting
April 10, 2018

Board Members Present: James DeTro, Andy Hover, Chris Branch, Mariann Williams, Larry Zimmerlund and Janice May

Excused: Jim Wright
Staff Present: Lauri Jones, Dave Hilton, Carol Bagley, Jill Gates and Jacqueline Bellinger
Guests: See attached Register

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:30 PM.

ADDITIONS/APPROVAL OF THE AGENDA

Lauri requested to add a section on the BOH Executive Secretary before the minute’s section.

PUBLIC COMMENT

Chairman Jim DeTro opened the meeting to public comment on any other topic. There was one member of the public present at the meeting who declined to comment, and Chairman DeTro then closed the meeting to public comment.

BOH EXECUTIVE SECRETARY

Lauri request that Jill Gates be appointed as the BOH Executive Secretary, as per our District Charter. She stated that this would free up time for Jacqueline in the office. Janice May made a motion to appoint Jill Gates as BOH Executive Secretary, Andy Hover seconded the motion. The motion carried with all in favor.

ADMINISTRATIVE REPORTS / ACTIONS

Draft Board Minutes of March 13, 2018

Lauri Jones presented the draft minutes of the March 13, 2018 meeting. Lauri stated that a few grammar changes were made but that the content did not change. After review by the Board, no changes were made. Janice May moved to approve the March 13, 2018 meeting minutes as presented. The motion was seconded by Andy Hover. The motion carried with all in favor, and the March 13, 2018 Board of Health meeting minutes were approved as presented.

March 2018 Financial Reports

March 2018 Treasurer’s Reports and OCPH Cash on Hand Report
Lauri Jones and Carol Bagley presented the Treasurer’s March 2018 Financial Report together with the March 2018 Cash on Hand report with notes to show that the figures matched. Carol Bagley also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account (#58) is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for March 2018 was $173,901.14; the ending balance was $163,373.93.

March 2018 Vouchers and Payroll
The next report for review was the March 2018 Payroll and Voucher report. Carol Bagley presented this report to the Board. The voucher reports included a breakdown of the VISA credit card charges for the Board members’ review.

After discussion, a motion was made by Andy Hover to approve the Treasurer’s Report and Cash on Hand Report for March 2018, Larry Zimmerlund seconded and the motion carried with all in favor.
Accounts payable vouchers #E173857 - #E173875, #E173698, in the amount of $13,523.96, refunds/payments in the amount of $3,178.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for March, 2018 in the amount of $71,870.68 for an aggregate total of $88,572.64 for total issue for the month of March, 2018 are approved this Tuesday, April 10th, 2018.

NEW BOARD MEMBER ORIENTATION

Lauri asked to postpone the New Board Member Orientation until the month of May so that Board Member Jim Wright could also be in attendance. The Board agreed to this change.

COMMUNITY HEALTH UPDATE

Lauri Jones presented the Community Health update. She reported that she attended a local Emergency Planning meeting today and a communication exercise will be conducted later in the year. She also reported that three active Tuberculosis clients have completed their 9 month treatment.

Lauri gave an update on the Intrasal Narcan program and the partnership with the University of Washington, Alcohol Drug Addiction Institute (ADAI). She discussed the benefits of Deputy’s carrying this product as first responders, and that Public Health could offer it for free because of the partnership with UW. Lauri would provide the training and they would go online to complete a questionnaire if it’s used. She is disappointed with the Sheriff’s Office refusal to participate in this program.

Lauri reported that Wenatchee Valley College has an RN to BSN program, and 2 students will be doing a clinical rotation in Public Health.

Lauri mentioned that Secretary Wiesman just got back from DC and is concerned about chemical and cyber threats. She stated that she is comfortable with the cyber protection that our IT department has and is not too concerned about chemical threats, but she is still working on updating our emergency plan.

Lauri reported that our phone system has finally been switched over to the new system. She is pleased with the options the caller has to choose from.

ENVIRONMENTAL HEALTH UPDATE

Dave Hilton reported that he and his staff are getting very busy. New hire, Patrick Dunn is getting trained quickly and is doing well.

Dave also reported that the University of Washington has a program for 2 interns to work in air quality during the fire season. The Director of the program wants them to learn as much as possible in various programs.

ADJOURNMENT

With there being no other business to address at this meeting, Chairman Jim DeTro adjourned the meeting at 1:58 PM.