Okanogan County Board of Health Meeting  
April 14, 2020

Board Members Present: Andy Hover

Telephonically: Chris Branch, Mariann Williams, Jim Wright, and Patricia Stanton

Staff Present: Lauri Jones, Dave Hilton, Jill Gates

Excused: Kris Erlandsen, Jim DeTro

Guests: See attached Register (Exhibit A)

Due to the COVID-19 outbreak, the meeting was held telephonically with one Board member present to sign documents.

CALL TO ORDER AND INTRODUCTIONS
Call to Order – The meeting was called to order at 1:33 PM

ADDITIONS/APPROVAL OF THE AGENDA
Lauri requested to add a joint resolution between the Health Officer and Okanogan County to the agenda. Andy made a motion to approve the revised agenda for April 14, 2020, Chris seconded and the motion carried with all in favor. (Exhibit B)

Public Comment
Nora Sheridan, county resident, inquired as to the different testing formats for COVID-19. Vice Chair Mariann Williams closed the meeting to public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Chris made a motion to approve Board member Andy Hover to sign the meeting documents

Board Minutes of March 10, 2020
Jill presented the draft minutes of the March 10, 2020 meeting. After review by the Board, Andy made a motion to approve the minutes as presented, Pat seconded and the motion carried with all in favor. (Exhibit C)

March 2020 Financial Reports

March 2020 Treasurer’s Reports and OCPH Cash on Hand Report
Jill presented the Treasurer’s March 2020 Financial Report (Exhibit D) together with the March 2020 Cash on Hand report (Exhibit E) to show that the figures matched. Jill Gates also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). She reported that the balance in the Emergency Operating Reserve account (#58) remains the same at $70,000 and the balance in the Health Officer Account (#59) remains the same at $15,000. The beginning fund balance for March 2020 was $225,319.64; the ending balance was $193,735.56.

March 2020 Vouchers and Payroll
Jill presented the March 2020 Voucher Report/Approval (Exhibit F). Andy made a motion to approve the vouchers and payroll for March 2020 (as listed below), Jim Wright seconded and the motion carried with all in favor.
Accounts payable vouchers #E192159 - #E192171, #E192481, #E192766 - #E192777 in the amount of $25,250.40 and refunds/payments/transfers in the amount of $1,860.00 as attached & received from the Treasurer’s Financial Statement for March, 2020 Payroll warrants in the amount of $80,126.95 for an aggregate total of $107,237.35 for total issue for the month of March, 2020 are approved this Tuesday, April 14th, 2020.

Family Impact Network –Combined In-Home Services Amendment
Lauri explained that there were some minor changes to the contract in verbiage clarification. Andy made a motion to approve the amendment as presented, Pat seconded and the motion carried with all in favor. (Ex G)

Joint Resolution 49-2020
Lauri read the resolution to all attendees in person and on the phone. She stated that approval is not needed, it is for informational purposes only. The Okanogan Board of County Commissioners and the Okanogan County Health Officer approved a joint resolution for the purpose of closure of overnight transient accommodation (OTA’s) and Hospitality Lodging until further notice. Lauri stated that it has been sent to the media as well. (Ex H)

Community Health Update
Lauri reported on the COVID-19 outbreak and that we currently have 14 confirmed cases. The Department of Health (DOH) website is reporting 15 cases but this is an error with the address of the individual and they are working with DOH to have this corrected on their website. 13 individuals have recovered and 1 in still hospitalized. She stated that the Public Health office is closed to the public but water samples are still being accepted in the front alcove. Lauri wanted to remind everyone about Everbridge and getting signed up with the app. Public Health sends out notices to the public nightly through this app and Emergency Management puts the notice on their Facebook page. She is also stressing the importance of social distancing, hand washing and wearing PPE.

Environmental Health Update
Dave reported that he is handling failed septic systems only per the Health Officer’s order. His staff is doing administrative tasks.

ADJOURNMENT
The meeting adjourned at 2:20 PM.

OKANOGAN COUNTY BOARD OF HEALTH

Jim DeTro, Chairman

Jill Gates, Executive Secretary/Fiscal Coordinator/HR

BOH MEETING MINUTES April 14, 2020