Okanogan County Board of Health Meeting
July 9, 2019

Board Members Present: Chris Branch, Kris Erlandsen, Jim Wright, Andy Hover, Jim DeTro and Mariann Williams.

Excused:

Staff Present: Lauri Jones, Jill Gates, and Dave Hilton

Guests: See attached Register (Exhibit A)

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:35 PM.

ADDITIONS/APPROVAL OF THE AGENDA

No changes or additions were made to the agenda. (Exhibit B)

Public Comment

No public comments were made.

Chairman Jim DeTro closed the meeting to public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Board Minutes of June 11, 2019

Jill Gates presented the draft minutes of the June 11, 2019 meeting. After review by the Board, Chris made a motion to approve the June 11, 2019 meeting minutes as presented. The motion was seconded by Andy and the motion carried with all in favor. (Exhibit C)

June 2019 Financial Reports

June 2019 Treasurer’s Reports and OCPH Cash on Hand Report
Jill Gates presented the Treasurer’s June 2019 Financial Report (Exhibit D), together with the June 2019 Cash on Hand report (Exhibit E) to show that the figures matched. Jill Gates also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account (#58) remains the same at $60,000 and the balance in the Health Officer Account (#59) remains the same at $15,000. The beginning fund balance for June 2019 was $179,626.74; the ending balance was $165,368.40.

June 2019 Vouchers and Payroll
Jill Gates presented the June 2019 Voucher Report/Approval (Exhibit F). The voucher report/approval included a breakdown of the VISA credit card charges for the Board members’ review.

Chris made a motion to approve the Treasurer’s Report, Cash on Hand Report and Voucher and Payroll (as listed below) for June 2019, Mariann seconded and Andy wanted discussion. He inquired as to what the “Before the Movie” voucher was for. Lauri explained that it is an ad that is shown at the movie theater before the movie starts.
that we do for the Opioid Crisis Response grant that Public Health has through Department of Health. The motion carried with all in favor.

Accounts payable vouchers #E185057 - #E185073, #E185313, #E185610 - #E185619 in the amount of $27,565.75 and refunds/payments in the amount of $3,120.00 as attached & received from the Treasurer’s Financial Statement for June, 2019 Payroll warrants in the amount of $76,204.04 for an aggregate total of $106,889.79 for total issue for the month of July, 2019 are approved this Tuesday, July 9th, 2019.

Fuel Costs

Dave gave an update on the Public Health fuel costs. He said that Jill did some research on this to compare our prices against those of Public Works. Public Health is on a discount program with wholesale pricing which is the same as the Okanogan County Sheriff and Planning/Building. Last year, Public Health on average paid 1¢ per gallon lower than Public Works.

Resolution 2019-04

Lauri stated that even though the Board of Health approved the purchase of Health Space software at last month’s meeting, we wanted to do a resolution to document this as well. Andy made a motion to approve resolution #2019-04, Mariann seconded and the motion carried with all in favor. (Exhibit G)

Resolution 2019-05

Lauri stated that we needed to increase our mileage rate for business use of personal vehicles to $.58 to keep consistent with the County and State rates. Mariann made a motion to approve resolution #2019-05, Andy seconded and the motion carried with all in favor. (Exhibit H)

Board Member Update

Lauri reported that Jill sent out a request for letters of interest to all the cities in Okanogan County for the open Board member position on 6/27/19. She stated that we have received one letter of interest so far but that in the past we have allowed more time for interested persons to submit a letter. The Board agreed that we should allow more time and will address this at the next regular scheduled meeting in August.

Community Health Update

- Lauri reported that Okanogan County has one case of Hantavirus, which is carried by rodents, particularly deer mice. The virus is found in their urine and feces and is believed that humans can get sick with this virus if they breathe in contaminated dust from mice nests or droppings.

- In 2019, the Washington State Legislature passed a bill that removes the personal and philosophical option to exempt children from the MMR (measles, mumps, and rubella) vaccine required for school and child care entry. The bill takes effect July 28, 2019 and applies to public and private schools and child cares. The law removes the option for a personal/philosophical exemption to the MMR vaccine requirement for schools and child cares. It also requires employees and volunteers at child care centers to provide immunization records indicating they have received the MMR vaccine or proof of immunity.

Lauri will be sending out notices to schools including coaches to get this information out. She said it will be strictly enforced.

BOH MEETING MINUTES July 9, 2019
• Cannabis Poisoning has increased 82% since 2016.
• Lauri reported that there will be a Health Care Summit at the 12 Tribes Casino on July 25th for legislators in our district.
• Lauri also stated that it was brought to her attention that someone was smoking marijuana outside the County courthouse, next to the back door not 25 feet away. She will be bringing up some window clings that state “No smoking or vaping in Public Spaces.”
• There was discussion on medical facilities all offering the same services within the county.
• Lauri reported that we have entered into a contract with Carol Bagley for on call as needed help. This will be very limited but Carol is available should we need her to fill in during regular employees absences. She also stated that we have hired a temporary part time outreach coordinator who is filling in during the absence of another employee.
• Lauri asked for an update on the following 2 items:
  • When can we expect the internet line to be installed?
  • Last year D&R Glass Works came to our office to do an estimate for new windows in the Public Health Offices. When can we expect to see this happen?

**Environmental Health Update**

• Dave reviewed his letter to the Okanogan County BOCC regarding Water Adequacy Options/Recommendations for WRIA 48. (Exhibit I)

• Dave reported that they have a lot of enforcements this time of year.

• Department of Ecology will be in the Public Works office on July 23, 2019 from 8:00 – 10:00 AM regarding air quality issues and is inviting the Board to attend.

**ADJOURNMENT**

The meeting adjourned at 2:40 PM.

OKANOGAN COUNTY BOARD OF HEALTH

Jim DeTro, Chairman

Jill Gates, Executive Secretary/Fiscal Coordinator/HR