Okanogan County Board of Health Meeting  
October 10, 2017

Members: James DeTro, Chris Branch, Andy Hover, Mariann Williams and Larry Zimmerlund  
Staff: Lauri Jones, Carol Bagley, Dave Hilton and Jacqueline Bellinger  
Guests: See attached Register  
Note: The meeting was digitally recorded. A copy of the recording is available through a public records request.

CALL TO ORDER AND INTRODUCTIONS

Call to Order – Chairman James DeTro called the meeting to order.

ADDITIONS/APPROVAL OF THE AGENDA

No one requested any changes or additions to the agenda. A motion was made by Andy Hover and seconded by Mariann Williams to approve the agenda as presented. The motion carried and the agenda as presented was approved.

PUBLIC COMMENT

Chairman DeTro opened the meeting to public comment. No members of the public asked to speak, and Chairman DeTro then closed the meeting to public comment.

ADMINISTRATIVE ISSUES

Draft Board Minutes of September 12, 2017

Lauri Jones presented the draft minutes of the September 12, 2017 meeting. No one on the Board requested any changes to the minutes. Mariann Williams moved to approve the September 12, 2017 minutes as presented. The motion was seconded by Andy Hover. The motion carried, and the September 12, 2017 Board of Health minutes were approved.

September 2017 Financial Reports

September 2017 Treasurer’s Reports and OCPH Cash on Hand Report
Lauri Jones and Carol Bagley presented the Treasurer’s September 2017 Financial Report together with the 2017 Cash on Hand report with notes to show that the figures matched. She also showed that the Treasurer’s report matches the Reserve accounts (#58 and #59). They reported that the balance in the Emergency Operating Reserve account is unchanged at $45,000. They also reported that the balance in the Health Officer Account (#59) is unchanged at $15,000. The beginning fund balance for September 2017 was; $83,223.07; the ending balance was $86,059.34

September 2017 Vouchers and Payroll
The next report for review was the September 2017 Vouchers and Payroll reports. Lauri Jones presented this report at the meeting. The voucher reports included a breakdown of the VISA credit card charges for the Board members’ review.

After discussion, a motion was made by Mariann Williams and seconded by Larry Zimmerlund to approve the financial reports for September 2017. The motion carried, and the Treasurer’s report and Cash on Hand reports for September 2017 and the September 2017 Voucher and Payroll report were approved.
Accounts payable vouchers #E168778-#E168779, #E169364-#169382 in the amount of $8,651.66 refunds/payments in the amount of $4,338.00 and Payroll warrants as attached & received from the Treasurer’s Financial Statement for September, 2017 in the amount of $70,381.16 for an aggregate total of $83,370.82 for total issue for the month of September, 2017 are approved this Tuesday, October 10th, 2017.

Consolidated Contract Amendment #11

Lauri Jones presented the Consolidated Contracts Amendment #11 to the Board. This amendment continues funding for the Public Health Emergency Preparedness and Response (PHEPR) program, and also continues funding for Foundational Public Health, which provides supplemental funding for public health activities. After discussion, Andy Hover made a motion to approve Consolidated Contract Amendment #11 and authorize Chairman Jim DeTro to sign it. Mariann Williams seconded the motion. The motion carried, and Consolidated Contract Amendment #11 was approved and the Chairman was authorized to sign it.


Lauri Jones presented the DSHS Early Intervention Contract and the DSHS Combined In-Home Services contracts to the Board. Both contracts are continuations of existing contracts; the DSHS Early Intervention Contract would be extended from October 2017 through September 2018, and the DSHS Combined In-Home Services contract would be extended from October 2017 through September 2019. Lauri Jones had to sign due to contract due date and potential loss of $58,000. Andy Hover moved to approve both the EIP and Combined In-Home services contract, and caudified Lauri Jones signature. Larry Zimmerlund seconded the motion. The motion carried.

2018 BUDGET PREVIEW

Lauri Jones, Carol Bagley and Dave Hilton presented the preliminary 2018 budget, including anticipated staffing changes and problems expected with replacing experienced staff who plan to leave in 2018. They presented the figures for projected revenues and projected expenditures. Dave Hilton informed the Board that OCPH is requesting an increase in the county’s contribution from $135,000 to $175,000. He explained that the increased funding would give OCPH the ability to hire new staff before existing staff members retire in 2018, giving them time to train their replacements. Staff and Board members discussed anticipated revenue and expenditure changes.

COMMUNITY HEALTH UPDATE

Lauri Jones gave a report to the Board on the upcoming flu season and flu shots. She informed the Board that OCPH is waiting for the results of a county employee poll on flu shots before scheduling any clinics to vaccinate county employees for flu.

She then reported that we have a suspected case of West Nile Virus in Okanogan County. She reported on the investigation of this possible WNV case by OCPH personnel, and informed the Board that OCPH is awaiting the results of confirmatory testing on the case.

She also discussed various disease outbreaks in other states, including the recent Hepatitis A outbreaks in California.

Lauri Jones then reported that we now have three active TB cases in Okanogan County. She reported on the actions OCPH is taking with respect to all three cases.

She finished with a report from the Washington State Dept. of Health that stated Sexually transmitted Disease (STD) rates are rising across the state, and discussed rates of various STDs in Okanogan County.
ENVIRONMENTAL HEALTH UPDATE

There were no Environmental Health Updates to prevent.

ADJOURNMENT

There being no other business to address at this meeting, Chairman Jim DeTro adjourned the meeting.

DeTro

Jones 11-14-17