Board of Health Meeting  
May 13, 2014

Members:  Ralph Malone - Chairman, Neysa Roley, Ray Campbell, Jim Detro, 
Staff:  Ella Robbins, Dave Hilton, Lauri Jones, Dr. John McCarthy 
Guests:  None

CALLED TO ORDER & INTRODUCTIONS
The meeting was called to order by Chairman Ralph Malone at 1:35 p.m.

ADDITIONS/APPROVAL OF THE AGENDA
Chairman Ralph Malone inquired if there were any changes or additions to the agenda. Ella stated there was none.

Ray Campbell made the motion to approve the agenda as amended. Jim Detro seconded the motion, and the motion carried.

PUBLIC COMMENT
Chairman Malone opened the meeting for public comment at 1:40 p.m. There were no members of the public in attendance, and the public comment period was closed at 1:42 p.m.

ADMINISTRATIVE ISSUES
Minutes of April 8, 2014
Ella stated the minutes for the April Board meeting were mailed to the Board members earlier and there were no changes. Jim Detro made the motion to approve the minutes. Neysa Roley seconded the motion, and the motion carried.

Financial Reports – April 2014
Revenue Status Report
Ella began the discussion by presenting and reviewing the April Revenue Status report. The total revenue received in April was $46,703.22 and we are at 39.82% for the year.

Expenditure by Object Report
Ella’s next discussion was a review of the monthly expenditures for April, 2014. The monthly expenditures are $98,308.43 and we are at 31.89% for total expenditures for the 4 month period.

Cash on Hand Report & Reserve Accounts
Ella shared the Cash on Hand Report for April and May, 2014. Ella stated the ending balance for April was $50,322.51 and as of May 12th the balance is $83,453.76.

Ella next reviewed the Public Health Operating Reserve Fund (#58) that has a balance of $104,528.60. The Health Officer Emergency Account (#59) remains at $15,000.00 and both accounts have not been used in April.

The motion was made by Neysa Roley to approve the April Financial Reports as presented and reviewed. Jim Detro seconded the motion and the motion carried.

April Vouchers and Payroll
Ella next reviewed the April Voucher and Payroll reports. Ella reviewed the April vouchers and stated there were no unusual expenses. The motion was made by Ray Campbell to approve the April Voucher and Payroll reports as reviewed and presented. Jim Detro seconded the motion and the motion carried.
Ella began the discussion by reviewing the changes to the contract. The contract is being reduced by $2500 to reflect the decrease in the number of surveys as noted in Task 1 on Page 6 of the amendment. Dave briefly reviewed the work involved with the surveys.

The motion was made by Neysa Roley to authorize the Chairman to sign Am#14 of the WDOH contract as presented and reviewed. Jim Detro seconded the motion and the motion carried.

Public Health Website & Board of Health Webpage
Ella reviewed with the Board members the Board of Health (BOH) webpage that has been added to the Public Health website. The BOH webpage lists each Board member. The webpage also has the agendas and approved minutes. In the discussion and review of the webpage, several of the Board members requested adding their business phone numbers and email addresses. Ella stated the webpage changes will be made and the webpage should be completed by the end of the week.

Community Health Update
Communicable Disease update
Lauri updated the Board on the Listeria, Valley Fever and Campylobacter cases that we are working on. There were questions from the Board regarding the potential disease transmission to animals, the signs and symptoms of Valley Fever, etc. Dr. McCarthy provided information regarding Valley fever (fungal infection, treatment process, origin of disease, etc.) and the concerns of transmission of the disease to compromised individuals who have a history of lung problems.

Lauri next reviewed the STD presentations that were recently done with the Oroville High School students. Lauri will also be making the presentation to the Tonasket High School students in the next few weeks.

Community Assessment Data
Lauri briefly reviewed with the Board where we are in the Community Assessment process. Lauri is in the final stages of gathering and reviewing the various data sources to include in the final report. Lauri also noted that in the review of the data (such as high number of DUI citations) it was interesting that alcohol was not perceived to be a problem in the communities.

Environmental Health Update
Group B Regulation
Dave Hilton next talked with the Board regarding the draft Group B regulation. Ray Campbell questioned if OCPH had been contacted by WA Dept of Health (WDOH) regarding information about OCPH’s endorsement and/or support of the draft local Group B regulation. Dave and Ella stated that OCPH had not recently been contacted by WDOH and that we would not offer support, as the direction from the Board last month was to wait until further review and discussions occurred with WDOH and Representatives Shelly Short and Joel Kretz.

The discussion included concerns about unfunded mandates, local control vs WDOH control, proposed fees that would be charged to support the program activities, current process to change or modify the State regulation so a local regulation would not be needed, the lack of support/enforcement/monitoring and involvement by OCPH if there is no local regulation, separating water right issues from regulation issues, etc. Dave Hilton encouraged the Board members to send inquiries to him so that he may provide information from OCPH’s view regarding any issues or concerns they may have.
The direction from the Board was to continue to wait (and neither support or decline the regulation) for the process to occur at the WDOH level. There was also agreement among the group that the Group B discussion would continue at next month’s Board meeting, when perhaps more information from WDOH would be available.

_Omak School Students – Camp D_

Dave briefly updated the Board on the soil workshop that was done with 40+ Omak students at Camp Disatuel this morning.

Ella also reminded the Board members of the opportunity that is always available to go with any of the OCPH staff to learn more about Public Health and the work we do out in the community.

**Adjourn**

Jim Detro made the motion to adjourn the meeting at 2:35 p.m. Neysa Roley seconded the motion, the motion carried and the meeting was adjourned.