



Okanogan County Building Department  
Dan Higbee, Building Official  
123 N. 5<sup>th</sup> Ave- Rm #115  
Okanogan, WA 98840  
(509) 422-7110

# NOTICE

As of **Monday, June 15, 2020**- The Okanogan County Building Department will be **Open to the Public** but will allow **only 2 persons** in the office at a time and customers must call in advance.

*Appointments are strongly advised.*

We will be fully staffed to receive inquiries via telephone and email  
Monday through Friday, 8:00 AM – 5:00 PM

- \*\* Applications and Plans will be accepted mail or other couriers or in the parking lot of The Building Department- Call and we will meet you.
- \*\* In-Office submissions will be available on a limited basis (no more that 2 persons may enter at a time.) Staff will be required to wear a mask and customers must sanitize their hands. *Customers must have no signs of illness to enter.*
- \*\* Applications received will begin processing immediately and upon issuance be sent out or delivered at first inspection.
- \*\* Inspections will be accepted for **All VALID ISSUED PERMITS**; Call the office at (509) 422-7110 or email staff member at the emails listed below if you have questions.  
**PLEASE CALL 24 HOURS IN ADVANCE**
- \*\* *If you or members of your crew feel ill or are showing signs of illness please wait to call for inspections until it is safe.*

-You may contact the staff of Okanogan County Building Department through email-

Dan Higbee, Building Official	<a href="mailto:dhigbee@co.okanogan.wa.us">dhigbee@co.okanogan.wa.us</a>
Larry Surface, Senior Plans Examiner	<a href="mailto:lsurface@co.okanogan.wa.us">lsurface@co.okanogan.wa.us</a>
Randy Taylor, Building Inspector I	<a href="mailto:rtaylor@co.okanogan.wa.us">rtaylor@co.okanogan.wa.us</a>
Melissa Eylar, Permit Technician	<a href="mailto:meylar@co.okanogan.wa.us">meylar@co.okanogan.wa.us</a>
Debra Featherly, Administrative Assistant	<a href="mailto:dfeatherly@co.okanogan.wa.us">dfeatherly@co.okanogan.wa.us</a>

We will continue to work diligently to meet your needs through this trying time.  
*Thank you for your patience. Stay safe and stay healthy.*