

# UCSRB Board Meeting Minutes

Thursday, July 17, 2003

10:00 am to 3:00 pm

@Douglas County Transportation & Land Services Bldg

140 19<sup>th</sup> Street NW, Suite A

East Wenatchee, WA

Board members present: Ron Walter, UCSRB Chair; Paul Ward, UCSRB Vice-Chair; Craig Vejraska, Okanogan County Commissioner; Jerry Marco, Colville Tribes; Chuck Jones, Douglas County (representing Mary Hunt).

Others present: Denny Rohr, UCSRB facilitator; Keith Wolf, CCT; Julie Dagnon, Okanogan County; Dick Nason, UCSRB Staff Coordinator; Jay Kehne, NCW RC&D Coordinator; Wendell Black, NCW RC&D; Mike Kaputa, Chelan County; Britt Dudek, FCCD; Darlene Hajny, Okanogan County Farm Bureau.

## **I. Welcome and Introductions**

The meeting was called to order by UCSRB Chair Ron Walter.

## **II. Review of Meeting Agenda**

The meeting agenda was reviewed and the subject of additional staffing needs for the UCSRB was added for discussion.

## **III. Approval of Meeting Minutes**

Craig Vejraska moved to approve the Draft June 19, 2003 meeting minutes; second by Jerry Marco; motion carried.

## **ACTION ITEMS**

## **IV. Dick Nason Consulting, Contract Extension**

Discussion was held regarding Dick's consulting contract with RC&D which ended on June 30, 2003, that was for Dick to provide services as the Staff Coordinator for the UCSRB. Craig moved to extend Dick's contract from June 30, 2003 to September 30, 2003 for an amount not to exceed \$12,000 for the purpose of continuing the position of Staff Coordinator; second by Chuck; motion carried.

## **V. 2003-05 Biennial Needs/Budget**

Dick explained the 2003-05 budget request to IAC (SRFB) as originally discussed and prepared by staff and approved by the UCSRB Board Members. The budget amount was for \$1,552,850. Dick additionally explained that due to a shortage of funds, the

Governor's Salmon Recovery Office (GSRO), working to provide assistance to IAC (SRFB) in the budgeting process, was proposing that the UCSRB reduce their budget request to IAC by \$200,000 to \$1,352,850. Accordingly, the original 2003-05 budget request was reviewed by staff and adjusted to reflect the \$200,000 reduction.

Accordingly, discussion was held among UCSRB board members. Chuck moved that the reduced budget be approved by the UCSRB and that Dick be authorized to present the reduced budget to the Council of Regions (COR) at the COR meeting to be held the next day in Kelso; Craig second; motion carried.

Dick was asked to email a report to the UCSRB board members after the next day's COR meeting re discussions that were held at that meeting. Further, it is expected that the IAC (SRFB) will take action at their meeting in September regarding the reduced UCSRB 2003-05 budget request of \$1,352,850.

## **VI. Budget Review/Format**

Denny discussed the need to increase the level of reporting and understanding regarding the UCSRB budgeting processes. He commented that the increased levels of funding and the complexity of the budget processes would dictate an increased level of budget reporting, review, and discussion. Therefore, a standard "Budget Review" agenda item will be addressed at each Board Meeting under "Action Items". Jay and Denny will talk to Carol Cowlings about how best to handle this subject.

## **DISCUSSION ITEMS (the following agenda items were discussed out of order)**

### **IX. Washington State Salmon Recovery Model**

Bob Bugert discussed this document, reminding the Board that this is a technical guidance document. The desire is to have the document reviewed and provide comments by July 25<sup>th</sup>. The process to develop this document has been ongoing for some time and this is a WDFW document. Table II in the document addresses maximizing the joining of the Subbasin Planning Process and the Washington State Salmon Recovery Model to avoid duplication of effort. The desired intent is for Regions to enter into contracts with the SRFB that lead to agreement of specific contract deliverables which result in Incidental Take Coverage with the federal government. The question of jurisdictional issues related to Tribal Sovereignty was raised. Jerry and Paul will review accordingly. Bob outlined the expected review process. Comments are due July 25<sup>th</sup>. Accordingly, due to the short time period to provide comments, a letter will be prepared for Ron's signature stating that individual comments from UCSRB members will be forthcoming. Discussion continued regarding TRT and their regional involvement. TRT is scheduling workshops to discuss TRT and local/regional involvement. Additionally, discussions are being held to develop a committee structure of regional entities to interface with TRT.

### **VII. Regional Funding Review**

A. Discussion of IAC Contract Extension

Dick reviewed the contract status. The current IAC contract can be extended to September 30 with the current contract funding level. The SRFB will review additional contracts and funding over the next few months. A motion was made by Craig, second by Paul, to approve the contract extension with IAC. Motion carried.

B. Council of Regions (COR) Meeting, July 18<sup>th</sup>

The newly recommended TRT Policy Group will be discussed. The Board discussed taking action at a subsequent meeting regarding specifics of this group. However, the intent is to participate. Dick will send out a report next week regarding this COR meeting.

C. 2001-03 Deliverables

Dick has received reports from Laura Berg, Golder & Associates, and Tracy Hillman regarding work they have done. He will forward this information to UCSRB staff.

D. Annual Report

Teresa has started work on this report. The 2003-05 budget needs to be finalized and included. At that point, the Annual Report will be done and sent in to IAC.

E. Additional Staffing Needs for UCSRB (additional agenda item added)

Discussion was held regarding this subject. Many comments and opinions were made. General consensus was reached that a half time person was needed to do administrative assistant work for the UCSRB. There was additional discussion regarding where to locate this person's office and who would supervise this person. Accordingly, after much discussion, it was agreed upon to consider having this person spend the other half of their time working for Okanogan County. This would then result in the person's office being located in Okanogan and being supervised directly by Okanogan County. Accordingly, the Board directed the staff to meet and develop a draft scope of work for a half time position for the UCSRB, in conjunction with the other half of the person's time to be with Okanogan County. The draft Scope of Work will then be given to Denny for distribution to Board Members. Board Members will review and discuss at the next Board Meeting in August.

**X. April 30<sup>th</sup> Workshop Discussion**

Denny provided comments regarding Development of Goals and also Public Outreach development. He will discuss this further and in more detail with Board Members and Staff.

### **OPEN DISCUSSION**

Jay raised a discussion of the UCSRB and the RD&D addressing some questions of how to better work more jointly together and help each other to succeed. Also, it was pointed out that with Teresa now gone, the Salmon Recovery Coordinator Office in Chelan will officially be closed. Jay further commented that he would like to have a discussion at some future date with the UCSRB regarding the subject of an Economic Development District formation. He commented that this would be discussed at the next RC&D meeting on August 13<sup>th</sup>.

Additionally, Dennis requested a discussion at a near term Board Meeting regarding Land Development Strategy. Mike is working on this presentation and it is expected to be on the agenda at the August or September Board Meeting.

Denny reminded everyone that Rob Walton, NOAA Assistant Regional Administrator for Salmon Recovery, will meet with the Board at their August meeting. Additionally, Director Jeff Koenings will be attending a UCSRB meeting in the near future also, subject to scheduling.

Meeting adjourned.