



## Board of Adjustment Meeting Minutes

A regular meeting of the Okanogan County Board of Adjustment was held on January 18, 2011 at 7:30 p.m. in the Commissioners' Hearing Room, 123 5th Avenue North, Okanogan, Washington.

**BOARD OF ADJUSTMENT MEMBERS** present included: Vice Chair Harlan Warner, Board Member Jerry Latshaw, Board Member Loren Holthaus and Board Member Dave Hanna.

**OKANOGAN COUNTY STAFF** in attendance included: Senior Planner Ben Rough, Planner II Randy Johnson, and Administrative Secretary Sharon McKenzie.

**APPELLANT/APPLICANTS OR THEIR REPRESENTATIVES** in attendance: None

**OTHERS** in attendance: None

The meeting was called to order by Vice Chair Harlan Warner at 7:30 p.m.

### Approval of the Agenda

Board Member Latshaw moved to approve the January 18, 2011 meeting agenda as amended. Board Member Holthaus seconded the motion. Motion passed.

### Approval of November 16, 2010 Meeting Minutes

Board Member Hanna moved to approve the November 16, 2010 meeting minutes as presented. Board Member Latshaw seconded the motion. Motion passed.

### Public Hearing:

- Oroville Quarry CUP 2007-2 - Correction to *Legal Description*

Vice Chair Warner asked Senior Planner Ben Rough to present the project summary of Oroville Quarry CUP 2007-2 - Correction to *Legal Description*. Senior Planner Rough presented Okanogan County Board of Adjustment Resolution No. 2011-1. He explained the project background and that a scribe's error was made at the time of the original application. The Resolution would correct the scribe's error by adding Assessor Parcel number 3927100026 to the legal description of Oroville Quarry CUP 2007-2. He explained the agent of the landowner recently brought the error to the Planning Department's attention because the error needs to be corrected for a reclamation permit application to the Department of Natural Resources (DNR). He explained the reason for using a Resolution rather than an amendment to the CUP.

Planner II Randy Johnson explained the requirements of DNR for the SM6 reclamation application. He said excavation activity has been on the property since the approval of CUP 2007-2. He said there are no environmental impacts contained in this request thus no SEPA was required.

Vice Chair Warner asked if there were any further questions. There being none, Vice Chair Warner said he would entertain a motion.

Board Member Latshaw moved to approve the **Okanogan County Board of Adjustment Resolution No. 2011-1** correcting the legal description of Oroville Quarry CUP 2007-2 by adding Assessor Parcel number 3927100026 to CUP 2007-2 and adoption of the corrected site map. Board Member Holthaus seconded the motion. Motion passed.

### **Old Business:**

There was no old business.

### **New business:**

- **Election of Officers:**

Per the By Laws of the Okanogan County Board of Adjustment, Vice Chair Warner called for nominations for the Officers for the coming.

Vice Chair Warner asked for nominations for the position of Chairman.

Board Member Hanna made the motion to retain Steve Kunkel as Chair. Board Member Holthaus seconded the motion. Motion passed.

Vice Harlan Warner asked for nominations for the position of Vice Chair.

Board Member Holthaus made the motion to retain Harlan Warner as Vice Chair. Board Member Latshaw seconded the motion. Motion passed.

Board Member Jerry Latshaw announced he would be retiring from the Board of Adjustment. As per the recommendation in the By Laws, the Board Members recommended to the Okanogan County Commissioners his term be filled by a representative from District 2.

Vice Chair Warner adjourned the meeting at 7:48 PM.

### **Summary of Motions**

***Board Member Latshaw moved to approve the January 18, 2011 meeting agenda as amended. Board Member Holthaus seconded the motion. Motion passed.***

***Board Member Hanna moved to approve the November 16, 2010 meeting minutes as presented. Board Member Latshaw seconded the motion. Motion passed.***

***Board Member Latshaw moved to approve the Okanogan County Board of Adjustment Resolution No. 2011-1 correcting the legal description of Oroville Quarry CUP 2007-2 by adding Assessor Parcel number 3927100026 to CUP 2007-2 and adoption of the corrected site map. Board Member Holthaus seconded the motion. Motion passed.***

***Board Member Hanna made the motion to retain Steve Kunkel as Chair. Board Member Holthaus seconded the motion. Motion passed.***

***Board Member Holthaus made the motion to retain Harlan Warner as Vice Chair. Board Member Latshaw seconded the motion. Motion passed.***

Respectfully submitted,  
Sharon S. McKenzie  
Administrative Assistant  
Okanogan County  
Office of Planning & Development