

FIELD DEPUTY SERGEANT

DEPARTMENT: SHERIFF'S OFFICE

REPORTS TO: Chief Criminal Deputy

JOB OBJECTIVES:

Supervise the shift operations and personally perform as a Field Deputy to protect lives, property and the legal rights of County residents and visitors.

ESSENTIAL JOB FUNCTIONS:

1. Provide for the effectiveness of shift field operations by supervising the shift personnel. This involves assuring proper staffing levels, monitoring operations to see they are performed properly, assisting deputies when necessary and providing overall guidance and decision-making. The incumbent maintains close communication with shift officers to contribute to optimum coordination and uniformity of operations.
2. Monitor the public's activities for compliance with federal, state, county and city laws and ordinances; cite, apprehend and/or arrest violators using a minimum amount of force (often requires making instantaneous decisions in critical or dangerous situations) and act as a deterrent to potential violators by performing routine and commercial and private security patrols in marked cars.
3. Conduct investigations of traffic accidents, crimes and complaints of potentially dangerous (possibly armed) persons, gun shots, disputes or animal cases. This involves such activities as lifting fingerprints, interviewing or interrogating witnesses or suspects and photographing scenes.
4. Type, dictate and/or manually complete incident, accident and investigative reports, as well as the daily log. The position may also testify in court regarding data on those reports.
5. Provide emergency medical treatment to victims of traffic or other accidents or natural disasters.
6. Provide traffic control during emergencies or civic functions.
7. Serve criminal and civil papers to residents; may also involve arrests.
8. Provide for personal and equipment effectiveness by demonstrating skill proficiency (weapons, first aid, high-speed chase), and by keeping abreast of changes in laws, ordinances, policies and procedures. Performs routine minor vehicle maintenance as assigned.
9. Maintain the peace by providing crowd control during civic ceremonies or any time large numbers of people gather.
10. Provide information services to the public regarding road conditions, directions, preventive home and commercial security measures and the availability of public services.
11. Train and possibly test other deputies in procedures (new employees) and/or skills proficiency.

12. Perform other duties in support of department operations, escorting prisoners to court and maintaining the patrol vehicle.
13. Assist the Chief Criminal Deputy in case review and the supervision of investigations.
14. Be aware of procedures; comply with and enforce compliance of all department policies within their division.
15. Must be able to work in harmony with all fellow employees on a continuing basis.
16. Other duties as may be assigned.

REQUIRED QUALIFICATIONS:

1. 21 years of age
2. United States citizen
3. High school diploma or G.E.D.
4. Washington Driver's license at time of employment.
5. Must meet Okanogan County Sheriff's Department minimum medical health requirements.
 - a. Height and weight must be proportional and sufficient for physical restraint of suspects and/or inmates.
 - b. All applicants must have at least 20/100 vision in both eyes, correctable to 20/20 in the better eye, 20/30 in the lesser eye.
 - c. Must possess normal hearing and normal color vision sufficient to meet the requirements of the position.
 - d. Must present a certificate from a qualified physician prior to employment certifying that the applicant meets the minimum Medical and Health Standards set.
6. Must possess a valid Washington State Driver's license at the time of employment.
7. Applicant's traffic record will be subject to review and approval by the Civil Service Commission, the Sheriff's Department and Insurance Carrier.
8. Must not have had a conviction for any crime, the punishment for which could have been imprisonment in a federal or state prison or institution and shall not have been convicted of any offense involving moral turpitude, narcotics, drugs, or alcohol.
9. Must not be addicted to the excessive use of drugs or intoxicating beverages.
10. Must possess an active First Aid Card and CPR Training.

Applicant cannot have been convicted of any felonies. Background investigation, physical exam, psychological and polygraph exams conducted on successful candidates. Hiring is provisional, based on outcome of psychological evaluation.

DESIRED QUALIFICATIONS:

1. First line supervisory training
2. Bilingual
3. College degree (law enforcement related)
4. Three years' experience (law enforcement)

EQUIPMENT USED:

1. Patrol vehicle
2. Radar equipment
3. Breathalyzer
4. Finger print equipment
5. Photograph equipment
6. Typewriter
7. Calculator
8. Revolver
9. Shot gun
10. Rifle

WORKING ENVIRONMENT:

This position works a 40-hour week and remains on call at other times. In addition, the incumbent spends up to eight hours a day in a patrol car, subject to driving hazards in a variety of weather conditions and extremes, is subject to physical assault by prisoners or suspects (possibly armed) and psychological assault by retaliatory persons and the job environment (death, violence, trauma and long hours away from the family). May lift up to 200 pounds and endure physical stress.

Contact Information:

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