



**OKANOGAN COUNTY  
DEPT. OF PUBLIC WORKS  
POSITION DESCRIPTION**

**Maintenance Division M-2 Truck Driver**

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**I. SCOPE OF RESPONSIBILITY**

The M-2 Truck Driver has the primary function and responsibility to operate trucks and light equipment in the Road Division, and assist in all aspects of the maintenance and construction operations on the County's road system and bridges.

**II. TYPICAL DUTIES**

Normal duties would include but would not be limited to the following:

- Operate a variety of trucks and light equipment in maintenance, repair, and construction of Okanogan County roads, bridges, road structures and perform a wide variety of skilled and semi-skilled maintenance and construction tasks in a timely, effective, and cost efficient manner.
- The M-2 position may be called upon to operate medium to heavy equipment on a limited basis, to keep the scheduled work of the maintenance area on course.
- The M-2 position operates single or tandem axle trucks, with or without snowplows and sanders, loaders, backhoes, and light equipment such as a screening plant, sweepers, brooms, snowblowers, and rollers, including grid rollers, wheel tractors, rock rakes, chainsaws, tampers and pumps (any piece of equipment that the County may have). The M-2 's may operate heavy equipment such as graders, large loaders, crawler tractors, distributors, pugmill, excavators, and the chip spreader, either as trained or as assigned by the Area Supervisor, and any attachments that are necessary to perform maintenance and construction tasks.
- The M-2 position will perform routine road maintenance tasks such as brush cutting, cleaning culverts, cleaning ditches, patching asphalt, all requiring the use of hand tools or machinery, and perform general labor as assigned or required.
- The M-2 position shall service and lubricate, perform preventative maintenance, assist or perform mechanical repairs as required on any or all equipment assigned to them, by the Area Supervisor.
- The M-2 position may be required to use or assist in using explosives for breaking rock, cutting ditches, clearing right-of-ways, and on road construction projects as needed.
- The M-2 position may be responsible for traffic control as needed or when assigned, and may also be called on to assist the sign crew in repairs and reinstallation of road signs when necessary, due to accidents and vandalism, or other circumstances.
- The M-2 shall maintain good health, safety, and public relations practices, in the everyday performance of their job.

- The M-2 position shall observe and report any/all possible complaint situations, road damage or hazards, caused by flooding, severe storms, adverse weather conditions, or routine travel by the general public, to the Leadman or Area Supervisor, as soon as possible.
- The M-2 position shall be required to perform other duties, not specifically mentioned above, as assigned by the Area Supervisor.

### **III. QUALIFICATIONS**

#### A. Required

- 18 years of age minimum.
- Valid Washington State Driver's License. Commercial Drivers License with endorsements (Class A, Air Brakes, Tank Vehicles) and current updated health card.
- State of Washington flagging card (with picture I.D.) and current First Aid Card (w/CPR) will be required. These may be obtained within first year of employment, or whenever the County holds renewals for existing employees and new training for all road crew employees.
- Insurability and good driving record.
- A physical examination (minimum DOT) will be required prior to starting work, and employee must pass all phases. Satisfactory physical condition, as indicated by an approved physician, is required.
- Education: High School Diploma or GED Certificate.

#### B. Desired

- Good working knowledge of current practices, procedures, and standards of road maintenance and construction work. Experience in the operation and maintenance of trucks and other equipment.
- Ability to exercise skill and judgment in job performance, and have initiative and dependability, be compatible with peers and supervisors, and be able to accept direction, criticism, and written communications and evaluations from supervisors.

### **IV. SPECIAL REQUIREMENTS**

Ability to operate loaders, graders, backhoes, cats, scrapers, trucks, pickups, brooms, power saws/ equipment, mowers, as well as other power equipment and shovels, bars, picks, etc., or other tools needed to accomplish the assigned work.

### **V. PHYSICAL DEMANDS AND ENVIRONMENT**

The working environment for this position is primarily outdoors on maintenance type work, with some time spent in the area shops doing service/repair work, and in the main repair shop assisting on equipment repairs. The duties require walking on various types of surfaces, sitting, standing, often times for long periods, maintaining balance, climbing stairs and inclines, bending, stooping, reaching, pushing, pulling, twisting; requires a sense of touch, finger dexterity, gripping with fingers and hands, transporting up to 40 pounds. Requires ability to discern normal voice conversations and alarms, to convey information and have close, far,

side vision with depth perception. Requires wearing of safety equipment as prescribed by the WISHA and management when in a field environment.

**VI. ACKNOWLEDGMENT**

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise to balance the workload.

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Supervisor Signature/Date

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Employee Signature/Date

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