

POSITION DESCRIPTION



TITLE: SOLID WASTE OPERATOR/MECHANIC

Scope Of Responsibility: The Solid Waste Operator/Mechanic has the primary function and responsibility to operate both heavy and light equipment at the Central Landfill. Additionally, this employee will perform maintenance and service work on heavy and light equipment. This is an F.L.S.A. non-exempt position reporting to the Solid Waste Manager.

Supervisory Responsibility: None

Essential Functions: Operator/Mechanic for a variety of heavy and light equipment in maintenance, repair, construction and compaction of Okanogan Central Landfill and perform a wide variety of skilled and semi-skilled maintenance tasks in a timely, effective, and cost efficient manner.

Typical Duties:

- Operate both single and tandem axle trucks. Operate the special truck-trailer vehicle equipment to haul 40 yard bins used for solid waste requiring special trailer handling skills to position, transfer, and dump bins. Load and unload bins on/off the special transport vehicle.
- Operate heavy and light equipment such as graders, large loaders, crawler tractors, scrapers, compactors, excavators, snow blowers, and rollers, including grid rollers, wheel tractors, rock rakes, chainsaws, tampers and pumps (any piece of equipment that the County may have) may also be operated. The operator may operate single or tandem axle trucks, with or without snowplows and sanders, if deemed necessary by their manager.
- Service and lubricate, perform preventative maintenance, assist or perform mechanical repairs as required on any or all equipment assigned to landfill.
- Perform operator maintenance and inspect for possible mechanical problems on the special truck-trailer vehicle. Perform emergency repairs such as flat tires.
- Coordinate with the Solid Waste Manager to insure loads are properly moved from Transfer Stations in a timely manner and that Transfer Stations have sufficient bin storage capacity.
- Properly record Transfer Station bins at the landfill including source, weight, category of waste, etc.

- Input data into computerized billing program to generate a rate charge. Perform billing and receiving duties as assigned by the Solid Waste Manager. Maintain files and records including time sheets coded to record all activities for billing and accounting purposes.
- Inspect trash loads to in accordance with Health rules and regulations and to ensure that any hazardous material is removed and properly disposed.
- Properly identify and monitor category of waste for flow control.
- Maintain the county owned facility in a neat and orderly manner. Clean and sweep docking stations and dumping areas.
- May on occasion perform other routine duties, or extraordinary tasks, not specifically mentined above, as assigned by the Solid Waste Manager in support of Public Works Services.
- May on occasion collect cash and/or charge to established accounts for solid waste disposal costs.
- Maintain good health, safety, and public relations practices, in the everyday performance of their job.

Minimum Qualifications:

Required:

- 18 years of age minimum.
- High School Diploma or GED certificate or equivalent.
- Possession of a valid Washington State Driver's License with a Class A CDL endorsement, with insurability and a good driving record.
- A physical examination (minimum DOT) will be required prior to starting work and employee must pass all phases. Satisfactory physical condition, as indicated by an approved Physician, is required.
- Experience in the operation and maintenance of light and heavy equipment and single and tandem axle trucks.

Desired

- Landfill Operator's training and certification course offered by the Solid Waste Association of North America (SWANA). (May be obtained within one year).
- 40 hour OSHA hazardous materials training and annual 9 (Hazmat) hour updates. (May be obtained in first year).

Knowledge, Skills And Abilities

- Certified Training in First Aid and CPR.
- Knowledge of dangerous waste and moderate risk waste handling.
- Ability to operate heavy truck/tractor rigs, compactors, loaders, graders, backhoes, cats, scrapers, trucks, pickups, brooms, power saws/equipment, mowers, as well as other power equipment and shovels, bars, picks, etc., or other tools needed to accomplish the assigned work. The majority of the work will be involved in the operation of garbage compaction.
- Ability to exercise skill and judgment in job performance.

- Ability to work independently with minimal supervision.
- Must be dependable.
- Interpersonal skills to interact with the public, co-workers and other agencies.
- Ability to accept direction, criticism and written communications and evaluations from supervisors.

Physical Demands And Environment: The working environment for the Solid Waste Operator/Mechanic position is primarily outdoors on maintenance type work, with some time spent in the landfill shop doing service/repair work and in the main repair shop assisting on equipment repairs. The duties require walking on various types of surfaces, sitting, standing, often times for long periods, maintaining balance, climbing stairs and inclines, bending, stooping, reaching, pushing, pulling, twisting; requires a sense of touch, finger dexterity, gripping with fingers and hands, and lifting/carrying up to 70 pounds. Requires ability to discern normal voice conversations and alarms, to convey information and have close, far, side vision with depth perception. Requires wearing of safety equipment as prescribed by the WISHA and management when in a field environment. Ability to work outside in adverse weather conditions. This position may require a Tuesday through Saturday work schedule.

ACKNOWLEDGMENT: The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods or otherwise to balance the workload.

THIS POSITION DESCRIPTION DOES NOT CONSTITUTE A CONTRACT FOR EMPLOYMENT.

Employee Signature

Date

Supervisor Signature

Date

Department Head Signature

Date

Effective Date: 6/26/2007	EEO Code: 3	Department: Public Works
Dates Amended: 1/26/98; 6/26/07	Union: Teamsters SW	Division: Solid Waste
FLSA Exempt: No	Grade: n/a	Pos #: PW007SWO